



Cook Inlet Soccer Club

8540 Dimond D Circle
Anchorage, AK 99515
Phone: 907-344-7529
info@ciscosoccer.org

Cook Inlet Soccer Club Scholarship Volunteer Hours

Volunteer Hours Requirements

Parents and/or guardians of each family requesting a scholarship are required to complete 20-40 hours of volunteer service per competitive year, or 10 hours per recreational season depending on the amount of scholarship awarded.

An exception to the minimum requirement is granted in the case of a single-parent family. A single-parent family is defined, for the purpose of this program to mean a parent with sole custody of the player(s).

It is the parent's and/or guardian's responsibility to ensure that they fulfill their Volunteer Hour obligations.

Registration Requirements

At the time of submission of the scholarship application, a Volunteer Service Agreement must be completed and signed. Failure to complete and sign the Agreement will result in your scholarship application being returned without action.

Scholarship Committee

This committee is charged with the administration of the Volunteer Hour Agreement. Any appeals of this agreement must be submitted in writing to the volunteer hour committee. The committee will schedule a hearing to determine if the volunteer hour program covers the activity. The committee's decision is final and binding.

Volunteer Hour Opportunities

The following activities are examples of opportunities to earn volunteer hours that involve fundraising, administration, and programs of CISC.

New ideas and fundraising opportunities are always welcome. Presentations must be made at a regularly scheduled Scholarship Committee meeting for discussion and approval by the membership. Activities of the Committee will vary each year depending on parent participation. CISC will periodically announce volunteer opportunities to the club via email.

In order to recognize the high levels of responsibility and time commitment of elected positions and committee chairs the designation of AUTOEARN is used. AUTOEARN indicated that the family's minimum yearly volunteer hour commitment is earned upon the successful completion of the listed position. No other time entries are required.

All other listed opportunities are accounted for on an hours-earned basis. All hours must be emailed to info@ciscsoccer.org to be counted.

Fundraising Activities

The Scholarship Committee determines the fundraising activities for the year during its meetings. Volunteers for the various activities are requested throughout the year. Many opportunities are available that require different skills and different levels of commitment.

- Annual CISC Auction: The auction is an important Scholarship fundraising activity held each year. It provides substantial support for the scholarship fund and requires substantial volunteer effort to be successful. Many opportunities are available for this activity.
 - Auction Co-Chairs: These positions are AUOTEARN.
 - Various Auction Coordinators and Assistant Coordinators as determined by the Auction Chair: These positions earn volunteer hours on an hour-by-hour basis.
 - Many opportunities for work to be performed at home, the day of the event, and the evening of the event: These positions earn volunteer hours on an hour-by-hour basis.
- Innisbrook Gift Wrapping Sales: The gift wrap sale is a fundraising opportunity held in the Fall of the season
 - Co-Chair: This position earns volunteer hours on an hour-by-hour basis
 - Opportunities for order and distribution volunteers: Volunteer hours are earned on an hour-by-hour basis.

Administration Activities

Parental participation in the administration of CISC and the Board of Directors are vital to the success of the club. Parents are encouraged to take an active part in the Club. Time spent on these activities earn volunteer hours.

- Board of Directors Executive Members: Four Members – Each position is AUTOEARN
- Board of Directors/Committee Members: Participation at meetings of the Board of Directors or any CISC Committees earn volunteer hours on an hour-by-hour basis
 - Recreational Committee
 - Finance Committee

- Facility Committee
- Community Outreach Committee
- Board of Director/Committee Meetings: Attendance at Board of Director and Committee meetings qualify for volunteer hours on an hour-by-hour basis. Only one family member per meeting may earn volunteer hours for meeting attendance.

Volunteer Hour Procedures

Email info@ciscsoccer.org the date the activity was performed, a description of the activity performed, and the number of hours worked. Please record hours promptly whenever possible and no less often than once every two months. This helps in the administration of the program. Recording of hours is on the honor basis. However, the Scholarship Committee will review the hours regularly, tally hours, and make notes about hours that do not qualify. Quarterly statements will be sent out by the Scholarship Committee in order to keep families up to date and informed.

If there is a question about whether activities qualify for volunteer hours, please contact the Scholarship Committee. It is recommended that you contact the committee before performing an activity if there is any uncertainty about whether the activity qualifies. If the activity has already been performed and there is still a question about qualification, a written appeal should be submitted to the Scholarship Committee for discussion. All decisions of the Volunteer Committee are final and binding.